



Four Corners Regional Education Cooperative #1

*Aztec Municipal Schools – Bloomfield Public Schools—Central Consolidated Schools—Farmington
Municipal Schools—Gallup-McKinley County Schools—Zuni Public Schools—San Juan College*

MEETING MINUTES

May 7, 2025

10:00

- I. Welcome and Introductions – Meeting was hybrid and was called to order at 10:02am.
- II. Roll Call and determination of Quorum – Quorum was as determined as follows:

Present:

Cody Diehl – Farmington Municipal Schools
Lauren Laws – Aztec Municipal Schools
Steve Carlson – Central Consolidated School District
James Olivas – Bloomfield Schools
Dr. Toni Hopper Pendergrass – San Juan College (10:04am via Zoom)
Mike Hyatt – Gallup McKinley County Schools (10:06am)

Absent:

Randy Stickney – Zuni Pueblo Schools

Also in Attendance:


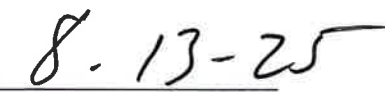
David Bowman – Director REC-1
Scott – Jaramillo Accounting Group

- III. Action: Approval of Meeting Agenda – The meeting agenda was presented and reviewed. Mr. Diehl moved to approve the meeting agenda and Mrs. Laws seconded. The motion passed to approve the meeting agenda.
- IV. Action: Previous Meeting Minutes Review and Approval – The previous meeting minutes were reviewed for February 19, 2025. Mrs. Laws moved to approve the previous meeting minutes and Mr. Diehl seconded. The motion passed to approve the previous meeting minutes.
- V. Discussion, Updates, and Actions
 - a. Discussion: Quarterly Financial Budget Reporting Review and Approval – Ms. Babcock presented the quarterly budget reports including revenue and expenditures and the check listing detail. She noted that Mr. Bowman's report shows greater detail on expenditures.

- b. Action: Approval of quarterly budget reports – Mr. Hyatt motioned to approve the quarterly budget reports and Mr. Diehl seconded. The motion was passed to approve the quarterly budget reports.
- c. Presentation: FY 2024 Audit review – Scott from JAG, reported on there being no issues with the audit deadline. The financial statements and criteria are reported. There was one finding, which was an over draw. The concern was immediately corrected after it was discovered. At the end of the audit report, the previous finding is listed, which was not a reoccurrence. The data collection form has been completed as has all audit procedures.
- d. Action: Approval of FY 2024 Audit – Mr. Hyatt motioned to approve the FY 2024 Audit and Mrs. Laws seconded. The motion was passed to approve the FY 2024 Audit.
- e. Action: Approval of FY 2025 Audit Contract with Manning Accounting and Consulting Services, LLC. – Mr. Hyatt motioned to approve the FY 2025 Audit Contract and Mrs. Laws. The motion was passed to approve the FY 2025 Audit Contract.
- f. Discussion: Detailed transaction reports, online activity tracker – Mr. Bowman presented the transaction reports and online activity tracker and indicated how it was tied to the strategic plan.
- g. Discussion: 2025 PD survey results – Mr. Bowman presented the survey results. While most were positive and the training was well received, some were looking for something different.
- h. Discussion: Input needed – SpEd / OSE application – Mr. Bowman noted that in looking at the application being released, all REC's have to apply. If there are specific things needed by the district or items that could be furnished through the REC, please let him know. If a district is currently paying out of pocket for a SPED training, it could be ran through the REC. He also indicated that there could be ramifications if an REC does not apply, as per a discussion with Dr. Jenkins. Mr. Bowman stated that he was sure there were areas of need for each district. The REC-1 did not apply last year, however funds were received in October. The funds were to make support services more manageable. The funds cannot be used for salaries but rather to help develop plans and implement support to get districts into compliance. Will have a better understanding once the application is available.
Mr. Carlson asked for the amount of funds associated with this application, in which Mr. Bowman stated he would not know until the application is available as well. Dr. Pendergrass questioned the remaining

funds and indirect for the EEDW grant and asked how many years were remaining on the grant. Mr. Bowman stated the grant will end in June 2026. He also noted that the indirect from the grant is responsible for keeping the doors open and people in place for the REC. He also noted that there will be some funding from the CLIA program as well, which should keep the REC functioning for about 6 years.

- VI. Action: Convene to EXECUTIVE SESSION for the Executive Director's Evaluation – Mr. Diehl motioned to convene to executive session and Mr. Olivas seconded. The motion was passed to begin the Executive Session. Session convened at 10:27am.
- VII. Action: Reconvene to OPEN SESSION – Mr. Hyatt motioned to reconvene to open session and Mr. Diehl seconded. The meeting was reconvened at 11:06am.
- a. Action: Approval of Executive Director's Evaluation – Mr. Hyatt motioned to approve the Executive Director's Evaluation and the scheduling of an Ad Hoc Meeting on May 21, 2025 at 11:00am. Mrs. Laws seconded the motion of approval of the evaluation and the calling of an Ad Hoc meeting. The motion passed. The board indicated that Mr. Bowman would receive a copy of his approved evaluation soon.
- VIII. Discussion: AI for Educators Survey Results – Mr. Bowman shared the results of the survey. They were 100% favorable. All participants had continued to use or will use this information in the future.
- IX. Superintendent Discussions regarding REC-specific topics – None discussed.
- X. Next Board Meeting: August 13, 2025, at 10:30am to be held at the REC Office.
- XI. Action: Approval to Adjourn – Mr. Hyatt made a motion to adjourn the current meeting and Mrs. Laws seconded. The motion passed to adjourn the meeting. The meeting was adjourned at 11:07am.


Board Member Signature
Title
Date Approved