



# Four Corners

Regional Education Cooperative #1

*Working for the Future*

## MEETING MINUTES

May 8, 2024

- I. Welcome and Introductions – The meeting was held in person and by Zoom, being called to order at 10:12 a.m.
- II. Roll Call and Determination of Quorum – A quorum was determined as follows:
  - Present:
    - Lauren Laws, Aztec Municipal Schools (Proxy - Zoom)
    - Mike Hyatt, Gallup-McKinley County Schools
    - Dr. Toni Pendergrass, San Juan College
    - Cody Diehl, Farmington Municipal Schools
    - Steve Carlson, Central Consolidated Schools (Zoom)
  - Absent:
    - Randy Stickney, Zuni Pueblo Schools
    - Kevin Summers, Bloomfield Schools
    - Dr. Kimberly Mizell, Bloomfield Schools
  - Also in Attendance:
    - David Bowman, Director
- III. Action: Approval of Meeting Agenda – The agenda was presented and reviewed. Mr. Diehl moved to approve the meeting agenda and Dr. Pendergrass seconded. The motion passed to approve the meeting agenda.
- IV. Action: Previous Meeting Minutes Review and Approval – The previous meeting minutes were presented and reviewed. Mr. Diehl moved to approve the previous meeting minutes and Mrs. Laws seconded. The motion passed to approve the previous meeting minutes.
  - a. February 21, 2024
  - b. April 9, 2024
- V. Action: Financial Budget Reporting Review and Approval – Mr. Bowman presented the quarterly budget financials, noting the inclusion of the revenue and expenditure reports, check listings, and the submitted PED Cash Reports. He also mentioned the increase in discretionary funds of about \$350,000. The second allocation from the state was received, which was earlier than last year. He also noted that the non-federal projects are funded for

a calendar year and not for a fiscal year. Mr. Hyatt questioned a few of the expenditures on the check listing, as details are not included. Mr. Bowman answered all questions. Mr. Diehl moved to approve the financial budget reports and Dr. Pendergrass seconded. The motion passed to approve the financial budget reports.

VI. Discussion, Updates, and Actions

- a. Action: Appoint Board President
- b. Action: Appoint Board Vice President
- c. Action: Appoint Board Secretary

Mr. Hyatt suggested that the appointments be moved to the next meeting which will be held in the next few weeks. Dr. Pendergrass motioned to TABLE VI a-c board appointments to the next special meeting and Mr. Diehl seconded. The motion passed to TABLE VI a-c board appointments.

- d. Discussion: The Reading League, pre-convening members meet & greet, June 3  
Mr. Bowman reported on the literacy convening taking place in early June. There is new organization, The Ready League, that will be hosting a meet and greet prior to the convening. The fee is \$25.00 and can be paid through the REC if any member districts will be attending. The members noted that they did not plan on sending any staff at this time.
- e. Action: Contract for B. Johnson, for NWNMSLN Motion  
Mr. Bowman announced the Frost Foundation end-of-year wrap-up is scheduled for May 30<sup>th</sup> at Locke Street Eats. The Frost Foundation is housed under Aztec Municipal Schools under the direction of Dr. Warman Hall. Dr. Hall has requested presenter Brandarius Johnson, Day 1 Ambition, as the guest speaker for the event. The contract will include the daily rate of service and travel expenses. Dr. Pendergrass moved to approve the contract for B. Johnson and Mrs. Laws seconded. The motion passed to approve the contract for B. Johnson.
- f. Discussion: Federal SCRA proposal (including REC-1 growth plan)  
Mr. Bowman asked the board to recall a previous Six Components Reading Approach (SCRA) proposal that was submitted but not approved. The opportunity has been reopened. The intent is to provide after-school reading interventions. The program is a five-year program with 20 participating schools per year, 70 teachers, and an estimated 1,900 students. The changes will be reflected on the state testing, with both a treatment group and a controlled group. The efforts should complement the reading interventions that are currently being used in each district.
- g. Discussion: Federal Assisments proposal (Monday, 2:00 discussion)  
Mr. Bowman told the board of a new federal Education Innovation and Research (EIR) program with an emphasis on mathematics. Mr. Hyatt and Mr. Diehl stated

that they would not be interested in participating; however, Mr. Carson and Mrs. Laws indicated an interest in more information.

- h. Discussion: 2024 PD Survey Results, suggestions for regional PD topics  
Mr. Bowman provided the 2024 teacher professional development survey, which consisted of just over 2,000 responses. The included graph indicates the top categories of interest. Mr. Bowman provided suggestions that would combine a few topics of interest. Mr. Hyatt reminded the board that after the Ruby Payne workshop and in conjunction with the strategic plan, districts were trying to find other areas in which members could collaborate. Dr. Pendergrass noted that most districts have models in place for professional development, but perhaps the REC could obtain a collective for teachers to complete on their own. Mr. Hyatt noted that the suggestions were a good start to a schedule for the next school year.
- i. Action: Revised REC-1 Policies and Procedures Manual Review and Approval  
Mr. Hyatt reminded the board that he and Dr. Mizell agreed to be on a committee to review the policy and procedure manual for the REC, as the information needed to be updated. He noted that when the policy was put into place there were many items that were not valid. There were also areas where procurement was lacking, such as no preapproval for the travel process. Mr. Bowman noted that there were revisions and technical modifications as well as a few nice additions such as reporting out to the board.

VII. Action: Convene to Executive Session to Discuss Director's Evaluation

Mr. Diehl moved to convene into executive session to discuss the director's evaluation and Mrs. Laws seconded. The motion was approved to convene into executive session at 11:06 a.m.

VIII. Action: Reconvene to Open Session

Mr. Diehl moved to reconvene into open session and Dr. Pendergrass seconded. The motion passed to reconvene into open session at 11:51 a.m.

- a. Action: Executive Director Evaluation Acceptance (if needed)  
Mr. Hyatt noted that the only item discussed during executive session was the director's evaluation. However, additional time is needed. He requested that Mr. Bowman send the finalized Strategic Plan and his current employment contract. A special meeting will be held on May 15<sup>th</sup> at 10:30 at the REC building to hold an additional executive session to finalize the director's evaluation, approve the evaluation and vote on the director's contract for the 2024-2025 school year.

- IX. Superintendent discussions regarding REC-specific topics  
No items were discussed.
- X. Next Board Meeting: May 15, 2024 at 10:30 a.m. at the REC building
- XI. Action: Approval to Adjourn  
Mr. Diehl moved to approve the adjournment of the meeting and Dr. Pendergrass seconded. The motion passed to adjourn the meeting at 11:55 a.m.

	PRESIDENT	8/21/24
Board Member Signature	Title	Date Approved