



Four Corners

Regional Education Cooperative #1

Working for the Future

MEETING MINUTES

August 25, 2023

10:00 a.m.

- I. Welcome and Introductions – The meeting was held in person and by Zoom, being called to order at 10:06 a.m.
- II. Roll Call and Determination of Quorum – Quorum was determined as follows:
 - Present:
 - Dr. Kimberly Mizell – Bloomfield Schools
 - Mike Hyatt, Gallup-McKinley County Schools
 - Cody Diehl, Farmington Municipal Schools (Zoom)
 - Lauren Laws (Proxy), Aztec Municipal Schools (Zoom)
 - Steve Carlson, Central Consolidated Schools (Zoom)
 - Absent:
 - Randy Stickney, Zuni Pueblo Schools
 - Dr. Toni Pendergrass, San Juan College
 - Also in Attendance:
 - David Bowman, Director
 - Staci Babcock, Business Manager
- III. Approval of Meeting Agenda – The agenda was presented and reviewed. Dr. Mizell moved to approve the meeting agenda and Mr. Diehl seconded. The motion passed to approve the meeting agenda.
 - I. Approval of Previous Meeting Minutes – April 19, 2023, regular board meeting minutes were presented, and the Ad Hoc meeting minutes for June 5, 2023, June 12, 2023, and June 21, 2023. Dr. Mizell moved to approve the meeting minutes and Mr. Diehl seconded. The motion passed to approve the previous meeting minutes.
- IV. Quarterly Financial Budget Reporting – Ms. Babcock reported on the quarterly financials Requesting approval of a resolution for prior approval of BARs. The budget has been submitted but has not yet been approved.

V. Discussion, Updates, and Actions

- a. Approval of Budget Report – Mr. Diehl motioned to approve the Budget Report and Dr. Mizell seconded. The motion passed to approve the Budget Report.
- b. Approval of Resolution for Prior Approval of BARs – Dr. Mizell motioned to approve the Resolution for Prior Approval of BARs and Mr. Carlson seconded. The motion passed to approve the Resolution of Prior Approval of BARs.
- c. Conflict of Interest Policy – Mr. Bowman reported on the reviewing of the REC policy manual. The manual states that each member will sign a Conflict of Interest form each year. The board members agreed.
- d. EEDW updates – Mr. Bowman noted that an update was sent to the federal programs office, including a map indicating areas receiving support and flyers for trainings held. A Gathering is taking place in February 2024, more details to follow.
- e. Approval of Contract for video production services for EEDW – Mr. Bowman reported on the video production that took place previously as being well received and meeting expectations and obligations. Seeking contract approval for continued video production including 15 5-minute videos on location with technology students. Dr. Mizell motioned to approve the Video Production contract and Mr. Carlson seconded. The motion passed to approve the Video Production contract.
- f. Discussion: REC-1 strategic planning – Mr. Bowman mentioned previous discussions on goals and objectives. He noted that it would be ideal to meet with an outside source to strategize with the REC for future growth. Bobbie Gutierrez, RECA Director, is willing to meet with the board and compile a report.
- g. Approval of Contract for Strategic Planning Facilitation – Mr. Bowman, having reported on the planning of the Strategic Plan, met with Mrs. Gutierrez on a proposal and timeline. The planning can be done by Zoom meetings, lowering the cost of site visits. A draft contract was presented with costs not to exceed \$4,500. Mr. Diehl motioned to approve the Strategic Planning Contract and Dr. Mizell seconded. The motion passed to approve the Strategic Planning Contract.

- h. SEDL implementation (New Kellogg grant) – Mr. Bowman reported on the new Kellogg grant for dual language, which includes funding, outline, and retreats. Would need to know participating districts, administrators, and teachers. Meetings to exchange ideas and strategies would be paid for off-duty time.
 - i. Teacher recruitment support – Mr. Bowman noted that most districts are struggling with finding certified staff. He welcomes feedback on a regional post listing, possibly across the state or states. Would there be any value? The focus would be on target areas to recruit and the candidate can decide who to apply for.
 - j. Technical edits to REC-1 Policies and Procedures Manual – Mr. Bowman mentioned that the Policies and Procedures Manual was put into place when the REC was being re-established, using policies from other RECs. Some policies do not apply or are outdated. Suggesting a sub-committee to review the policies.
- VI. Superintendent discussions – Dr. Mizell mentioned the legislative platform review and the educational bureau’s rough draft of topics. Mr. Hyatt noted that funding sources are always a concern. Mr. Bowman also noted that the REC Directors are pushing for REC funding increases. Mr. Hyatt also mentioned a new mask mandate, that the CDC may initiate a mandate again.
- VII. Next Board Meeting – Wednesday, November 8, 2023 at 10:00 a.m.
- VIII. Approval to Adjourn – Dr. Mizell made a motion to adjourn the meeting and Mr. Carlson seconded. The motion passed to adjourn the meeting. The meeting was adjourned at 11:12 a.m.

 Board Member Signature	 Title	 Date Approved
---	--	--