



Four Corners

Regional Education Cooperative #1
Working for the Future

MEETING MINUTES AUGUST 21, 2024

- I. Welcome and Introductions – The meeting was held in person and via Zoom, being called to order at 10:33 a.m.
- II. Roll Call and Determination of Quorum – A quorum was determined as follows:
 - Present:
 - Cody Diehl, Farmington Municipal Schools
 - Mike Hyatt, Gallup-McKinley County Schools (Zoom)
 - Lauren Laws, Aztec Municipal Schools (Zoom)
 - Kevin Summers, Bloomfield Schools
 - Steve Carlson, Central Consolidated Schools (Zoom, 11:26 a.m.)
 - Absent:
 - Randy Stickney, Zuni Pueblo Schools
 - Dr. Toni Pendergrass, San Juan College
 - Also in Attendance:
 - David Bowman, Director
 - Staci Babcock, Business Manager
- III. Action: Approval of Meeting Agenda – The agenda was presented and reviewed. Mr. Diehl moved to approve the meeting agenda and Mr. Hyatt seconded. The motion passed to approve the meeting agenda.
- IV. Action: Previous Meeting Minutes Review and Approval – The previous meeting minutes were reviewed for May 8, 2024, May 15, 2024, and June 18, 2024. Mr. Hyatt moved to approve the previous meeting minutes and Mrs. Laws seconded. The motion passed to approve the previous meeting minutes.
- V. Quarterly Financial Budget Reporting – Ms. Babcock reported on the financial reports included in the board packet, including the consent agenda, check listing, and revenue and expenditure report. The cash report has not been approved by the state yet.

I. Discussion, Updates, and Actions

- a. Action: Approval of REC-1 Budget Reports – Mr. Diehl motioned to approve the Budget Reports and Mr. Hyatt seconded. The motion passed to approve the Budget Reports.
- b. Discussion: SEDL Working Lunch Scheduling (SP 2.4) – Mr. Bowman guided the board to the packet, indicating that he plans to meet with districts to discuss their dual language programs strengths and struggles. Lunch will be provided. Districts provided contact information or reached out to contacts to support the initiative.
- c. Discussion: Inter-agency Meeting Planning (SP 1.5) – Mr. Summers mentioned that he had a discussion with Mr. Bowman regarding the inter-agency meeting and there are good ideas. Mr. Bowman indicated that he had reached out to people/agencies with the intent to give the State a chance to see what works and what is challenging. The districts agreed that it should be pursued, and that perhaps San Juan College could provide a meeting room.
- d. Discussion: Online Program Update Tracker (SP 1.2) – Mr. Bowman presented a live Google sheet document to provide more information for the REC and activities for each project. Goals and actions are included as well as a completion status. The form is updated on a weekly basis. Mr. Hyatt noted that the information is helpful and provides transparency.
- e. Discussion: Technical Assistant Topics for Tracking (SP 1.4) – Mr. Bowman mentioned tracking new information, policies, and etc. He posed the question to the board asking what information they would like tracked. Mr. Diehl noted that Mr. Bowman should not be acting or making decisions for the REC districts at legislative meetings. Mr. Bowman noted that the object is just to provide updates on new activities, not just legislation. Mrs. Laws mentioned that tracking NMPED specific mandates would be helpful.
- f. Presentation: REC-1 Budget Tracker – Mr. Bowman presented a budget tracker which indicates where dollars are going. Budget reports are received monthly and they are reconciled with the budget tracker. This allows for the ability to re-budget across categories.
- g. Discussion: CTE Program Data Analysis (SP 3.3) – Mr. Bowman noted that he has looked regionally at career technical programs, to see how this region is doing in preparing students. The aggregate spreadsheet shows regional findings by categories such as CTE courses, demographics, certification, etc. Mr. Hyatt noted that if there were state data, it would be pertinent. He also noted that GMCS calls students one year after graduation to see if they are working or going to school. Mr. Bowman added that the data could also include success rates. Mr. Summers mentioned that it could be completed an annual basis around June or July. Could complete last year's graduates now. Mr. Bowman said he would reach out to districts for a good contact person for student names.
- h. Discussion: Professional Development: PBL Works (SP 2.2) – Mr. Bowman reported that there were several options for teachers and administrators for project based learning.

There are a variety of options and packages for cohorts that could be beneficial. The cost could be shared, such as Ruby Payne. Mr. Hyatt noted that GMCS uses Project Lead the Way, so efforts would be duplicated. Mrs. Laws indicated that she would be interested. Mr. Summers noted that elementary teachers would be a good starting point.

- i. Discussion: Professional Development: AI for Teachers (SP 2.2) – Mr. Bowman stated that if you haven't played around with ChatGPT yet, it does a lot of amazing stuff. It can be used for lesson plans, adding details for planning. It can analyze data, read a rubric, etc. Details instructional planning of activities and completes it in seconds. Given so many ways that AI can assist, why not provide training. Can open registration for outside region for revenue, free to districts. Mr. Summers stated it was a great idea. Mr. Hyatt mentioned looking into Magic School, GMCS uses it.
- j. Discussion: Professional Development: PBL Leadership (SP 2.4) – previously discussed in item h.
- k. Discussion: Professional Development Conflict and Resolution (SP 2.4) – Mr. Bowman offered a workshop around conflict and resolution for leaders, given by Ron Price. The cost is \$7,500 a day. Mr. Hyatt asked if this would duplicate the workshop by Ruby Payne. Mr. Summers indicated that a proposal could be built and reviewed at a later date.
- l. Action: Contract for Anna Brown (SP 3.1) – Mr. Bowman reviewed the EEDW grant position for counselor support, resources, and assistance. The position is budgeted and will be contract services. Ms. Brown has been well received as an evaluator. Mr. Carlton motioned to approve the contract for Anna Brown and Mr. Diehl seconded. The motion passed to approve the contract for Anna Brown.
- m. Action: Contract for Ricky Williams (SP 3.1) – Mr. Bowman also noted the EEDW grant need for administrator support to facilitate across districts. Funding will be from an unused position. Mr. Williams is well-known across the state. He will provide virtual check-ins. Mr. Diehl motioned to approve the contract for Ricky Williams and Mr. Hyatt seconded. The motion passed to approve the contract for Ricky Williams.
- n. Action: Contract for RSH Entertainment (SP 3.1) – Mr. Bowman reported on the video production services for the event in mid-November. The contract is for a short documentary video of the upcoming event, which is part of the dissemination plan. The vendor has been used in the past and provided a quality product. The event is 1 ½ days and the contract includes set-up, analysis, and post production work. The finished product will be a 10 to 15 minute video and 3-4 specialty videos. Mr. Hyatt mentioned that it seems high for the end result. Mr. Summers noted the need to be good fiscal stewards and requested more quotes. The action item to approve the contract for RSH Entertainment was tabled.
- o. Action: MOU for RECA Director – Mr. Bowman noted that the REC had been paying a portion of the RECA Director's salary through CES and it will now be through REC 8. The director assists with area projects and awards. The REC's portion of her salary should be around \$9,000 plus expenses. Mr. Diehl motioned to approve the MOU for the


RECA Director and Mr. Summers seconded. Mr. Hyatt voted against. However, the motion passed to approve the MOU for the RECA Director.

- p. Discussion: Project Echo Career and College Counselor PLC (SP 3.5) – Mr. Bowman reported on Project Echo reaching out regarding pursuing college counselor and CTE projects. Mr. Summers noted that he would send the digital file to the counselors.

- II. Superintendent discussions regarding REC-specific topics – Mr. Bowman mentioned tracking legislative updates for the districts. There is also a hard to staff Sped position application giving hefty stipends to those who take the position and a stipend for retention. Funds would be running through the REC to make payments. Mr. Bowman noted that the REC would benefit about \$20k plus 8% to host. However, there is a concern as someone would have to oversee it for service records, W9s, and reporting. Would have to bring someone on. People will move and have to be tracked down to prove the 15% attendance. Mr. Summers noted that the it would be more for district staff versus the REC. Ms. Babcock also noted that the stipend being funneled through the REC would not be taxed as they would not be contract. The employee also could not count in on ERB and would have to receive a 1099 at the end of the year.

- III. Next Board Meeting: November 13, 2024 at 10:30 a.m. – Mr. Bowman noted that there may be a need for an Ad-Hoc meeting to discuss the video production.

- IV. Action: Approval to Adjourn – Mr. Hyatt made a motion to adjourn the meeting and Mr. Carlson seconded. The motion passed to adjourn the meeting. The meeting was adjourned at 12:11 p.m.

	PRESIDENT	11/13/2024
Board Member Signature	Title	Date Approved