



Four Corners

Regional Education Cooperative #1

Working for the Future

MEETING MINUTES

APRIL 9, 2024

- I. Welcome and Introductions – The meeting was held in person and by Zoom, being called to order at 10:36 a.m.
- II. Roll Call and Determination of Quorum – A quorum was determined as follows:
 - Present:
 - Dr. Kimberly Mizell, Bloomfield Schools
 - Warman Hall, Aztec Municipal Schools (Proxy - Zoom)
 - Mike Hyatt, Gallup-McKinley County Schools
 - Cody Diehl, Farmington Municipal Schools (Zoom)
 - Absent:
 - Randy Stickney, Zuni Pueblo Schools
 - Steve Carlson, Central Consolidated Schools
 - Kevin Summers, Aztec Municipal Schools
 - Dr. Toni Pendergrass, San Juan College
 - Also in Attendance:
 - David Bowman, Director
 - Staci Babcock, Business Manager
 - Bobbie Gutierrez, RECA Director (Zoom)
 - Denise Johnston, Associate (Zoom)
- III. Action: Approval of Meeting Agenda – The agenda was presented and reviewed. Dr. Mizell moved to approve the meeting agenda and Mr. Diehl seconded. The motion passed to approve the meeting agenda.
- IV. Discussion, Updates, and Actions
 - a. Action: Contract for Jaramillo Accounting Group, LLC (Audit) – Mr. Bowman noted that this company was used for the FY23 audit and is the same company that Bloomfield will be using for the current year. Mr. Hall made a motion to approve the Audit Contract for Jaramillo Accounting Group, LLC and Dr. Mizell seconded.

The motion passed to approve the Audit Contract for Jaramillo Accounting Group, LLC.

- b. Action: PAFs for responsibilities in end-of-year project close-out – Mr. Bowman mentioned that additional amounts were paid the previous year for additional burdens placed on the finance staff for fiscal year close-out and roll out of the new fiscal year responsibilities. The fiscal burdens have bloomed with the growth of the REC. Mr. Bowman noted that the compensation would not be processed until the end of June. Dr. Mizell mad a motion to approve the PAFs for additional compensation and Mr. Hall seconded. The motion passed to approve the PAFs for additional compensation.

Staci Babcock: \$3,700

Stacey Longacre: \$3,000

Krista Gabehart: \$3,000

- c. Discussion and Action: REC-1 Strategic Plan – Mr. Bowman introduced Bobbie Gutierrez and Denise Johnston as contributors to the Strategic Plan. He noted that during the February meeting the Board had little concern with vision, mission, and guiding principles, therefore no edits were made. The Board expressed concerns with the aggregate to go between goals and objectives including timelines and deadlines. Mr. Hyatt noted that the objectives were general with no clear insight on what data was to be collected or how it was measurable. Mr. Bowman noted that there was a difference between what the REC could do compared to what the districts could do. Mrs. Gutierrez expressed to the Board that the strategic plan is incumbent upon districts, not the REC. David can complete surveys; however, it is up to the districts' designee to get that information. Mr. Hyatt noted that the strategic plan needing overarching goals, whereas the training is the action but what is to be accomplished is lacking. He also noted that he, as a Superintendent, is not evaluated based on his district's strategic plan. Mrs. Gutierrez noted her belief that evaluations are based on the strategic plan, but that the document is a living document with no knowledge of what opportunities are going to be present in the next three years. Dr. Mizell mentioned the need for stating a 3-year plan with targeted goals, targeted attendance and a targeted audience. Perhaps the addition of measurable targeted areas by the council. The Superintendents can decide measurable targeted goals. For example, it could be more financial oriented or

guidance on impact aid for districts. Mr. Hyatt also noted the San Juan College was not listed on the participating districts in the Strategic Plan. After continued discussion, Dr. Mizell made a motion to approve the REC-1 Strategic Plan with amended suggestions from both meetings and Warman Hall seconded. The motion passed to approve the REC-1 Strategic Plan with amended suggestions from both meetings.

- d. Discussion: REC-1 Appreciation for Mr. Mizell – Mr. Bowman presented Dr. Mizell with a plaque in appreciation of her support. He noted that she was instrumental in reestablishing the REC#1. The Board thanked her for her service and support as well as the mentoring of administrators in our area. Dr. Mizell thanked the Board for the recognition.

- V. Next Board Meeting: May 8, 2024 – Mr. Bowman expressed his wishes to host the meeting at the new REC facility in Farmington and the Board agreed.
- VI. Action: Approval to Adjourn – Dr. Mizell made a motion to adjourn the meeting and Mr. Diehl seconded. The motion passed to adjourn the meeting. The meeting was adjourned at 11:11 a.m.

	<i>President Rec1</i>	<i>5-8-24</i>
Board Member Signature	Title	Date Approved