



Four Corners

Regional Education Cooperative #1

Working for the Future

MEETING MINUTES

November 8, 2023

- I. Welcome and Introductions – The meeting was held in person and by Zoom, being called to order at 10:40 a.m.
- II. Roll Call and Determination of Quorum – Quorum was determined as follows:
 - Present:
 - Dr. Kimberly Mizell – Bloomfield Schools
 - Kevin Summers, Aztec Municipal Schools (Zoom)
 - Mike Hyatt, Gallup-McKinley County Schools
 - Cody Diehl, Farmington Municipal Schools (Zoom)
 - Steve Carlson, Central Consolidated Schools (Zoom)
 - Absent:
 - Randy Stickney, Zuni Pueblo Schools
 - Dr. Toni Pendergrass, San Juan College
 - Also in Attendance:
 - David Bowman, Director
 - Staci Babcock, Business Manager
 - Denise Johnston, RECA
 - Bobbie Gutierrez, RECA
- III. Action: Approval of Meeting Agenda – The agenda was presented and reviewed. Dr. Mizell moved to approve the meeting agenda and Mr. Summers seconded. The motion passed to approve the meeting agenda.
- IV. Approval of Previous Meeting Minutes – The August 25, 2023, regular board meeting minutes were presented and the Ad Hoc meeting minutes for September 15, 2023. Dr. Mizell moved to approve the meeting minutes and Mr. Diehl seconded. The motion passed to approve the previous meeting minutes

V. Quarterly Financial Budget Reporting – Ms. Babcock reported on the quarterly financials. There are quite a few increase BARs to report for revenue. The first part of the operating funds was just received.

VI. Discussion, Updates, and Actions

- a. Approval of Contract for Ruby Payne Workshop – Mr. Bowman reported on the scheduled workshop to take place January 12, 2024 at the Bloomfield High School Auditorium. The contracted amount is \$25,000 with an estimated 750 capacity of attendees. The cost would be \$5,000 per district plus the price of books per district attendee. The book averages \$25.00 each. Registration will close in mid-December. Mr. Summers motioned to approve the contract and Mr. Diehl seconded. The motioned passed to approve the Contract for the Ruby Payne Workshop.
- b. Trust-Ed (Transportation Solution) – Mr. Bowman mentioned a proposed transportation project similar to Uber, but for students. Using staff, who have already been background checked, as drivers to bring students to school. The start-up fee is \$500,000, with the possibility of entering into an MOU with another REC to operate the program locally. The program would generate revenue, pay teachers for their drive to work, and get students to school that may not otherwise be able to get there. Mr. Summers noted general concerns, such as student count as ridership, liability, and reckless drivers. Mrs. Gutierrez mentioned that the program involves an app that would be turned on while in service that monitors driving, speed, and etc. The program was put into place for homeless/remote living areas. She noted that retired teachers could be hired, and have substitutes for drivers as well. The concept will be presented in more detail at the AESA conference.
- c. Building / Facility Updates and Option – Mr. Bowman reminded the Board of the need for new office facilities as the current location may be pending sale soon. Looking for at least six office spaces with room for expansion. Dr. Mizell noted that San Juan College may have offices at their building. Mr. Bowman mentioned that rental facilities could cost an estimate of \$35,000 yearly. Mr. Hyatt also noted that purchasing a building and renting offices to offset the price may be beneficial. Mr. Bowman requested that the facility have at least six offices, a reception area, a

kitchenette, and a meeting/conference room. As for the funding, the profit from the CLIA grant would fund the REC's portion and the districts could split the other portion. Mr. Diehl noted that the current facility is set to close at the end of December. Mr. Hyatt mentioned looking into lease to buy options. Mr. Bowman agreed to look into options and call an Ad Hoc meeting when needed.

- d. Strategic Planning Continuation – Mr. Bowman noted changes to the strategic plan made with Bobbie Gutierrez and Denise Johnston. Mr. Hyatt made mention of the planning meeting that took place where only three board members were present. The meeting was beneficial with goals of adaptability and becoming financially sound. Ms. Gutierrez and the Board discussed the goals, outcomes, and the need for consolidation to focus on critical actions. The plan is still ongoing.

VII. Superintendent discussions regarding REC-specific topics – No additional topics were discussed.

VIII. Next Board Meeting – February 14, 2024 at 10:00 a.m.

IX. Action: Approval to Adjourn – Dr. Mizell made a motion to adjourn the meeting and Mr. Carlson seconded. The motion passed to adjourn the meeting. The meeting was adjourned at 11:57 a.m.


Board Member Signature

SECRETARY
Title

2/21/24
Date Approved