

June 5, 2023

- I. Welcome – Meeting was held in person and via Zoom and was called to order at 2:39pm.
- II. Roll call and Determination of Quorum – Quorum was determined as follows:
 - Present:
 - Dr. Kimberly Mizell, Bloomfield Schools
 - Cody Diehl – Farmington Municipal Schools
 - Mike Hyatt – Gallup-McKinley County Schools
 - Dr. Toni Pendergrass – San Juan College
 - Kevin Summers – Aztec Municipal Schools
 - Absent:
 - Randy Stickney – Zuni Public Schools
 - Steve Carlson – Central Consolidated Schools
 - Also in Attendance:
 - David Bowman, Director
 - Staci Babcock, Director of Finance
- III. Action: Approval of Meeting Agenda – Mr. Summers moved to approve the meeting agenda and Mr. Diehl seconded. The motion passed unanimously to approve the meeting agenda.
- IV. Review of Preliminary FY 2024 Budget
Staci Babcock presented the preliminary budget which has been sent to PED for review. Mr. Bowman stated with the addition of the CLIA Contract and the Kellogg grant, both of which were received today, there would be approximately \$310K of additional revenue for the REC1.
- V. Discussion, Updates and Actions
 - a. ACTION: Falling Colors contract for CLIA services.
The contract was received. Mr. Bowman stated he removed all verbiage pertaining to mental health as that service would not be performed by the REC1 and its contractors. Dr. Pendergrass asked what the ultimate goal is for the CLIA contract. Mr. Bowman said this provides services to schools throughout the state to provide testing for COVID, pregnancy, etc... as well as oversight based on DOH standards at the school setting. There are currently 35 schools signed up for this with 5 new districts in the process of signing on. There was also discussion on funds left over. Mr. Bowman stated that would be revenue for the REC1.
Mr. Hyatt asked if there were any other questions, there were none. Dr. Mizell moved to approve the CLIA Contract and Mr. Summers seconded. The CLIA contract was approved unanimously.
 - b. ACTION: Elizabeth Pettit contract for CLIA site visits. There was no discussion or questions. Mr. Summers moved to approve the contract for Elizabeth Pettit and Mr. Diehl

seconded. The contract was approved unanimously.

- c. ACTION: Audit Contract with Jaramillo Accounting Group, LLC: Staci Babcock presented the contract for the new auditor which is the same auditor for Bloomfield Schools. The timeline for the audit will begin this afternoon with an Audit Entrance meeting. Mr. Hyatt and Dr. Mizell agreed to sit in on this meeting and subsequent meetings if needed. Around June 19, the auditor would be on site for 2-3 days and then return the week of Sept 11.
Mr. Hyatt asked if there were any questions. There were none and Dr. Mizell moved to approve the auditor. Mr. Diehl seconded and the motion was approved unanimously.
 - d. ACTION: BAR Resolution No. 2023-24-01
Mr. Hyatt asked if there were any questions or comments. There were none. Mr. Summers moved to approve and Dr. Pendergrass seconded the motion. The BAR Resolution was approved unanimously.
 - e. DISCUSSION: Review of REC-1 revenue flow and Director salary data.
Mr. Bowman mentioned that State directed funds to REC may bump to \$135K this year. There was discussion as well as questions regarding the salary data. Mr. Bowman stated that his income from the grants and contracts between the REC1 have been Board approved. He also mentioned that his salary fluctuates with grants and contracts as they come and go. Mr. Bowman said with the new CLIA contract, he would not take salary from this as the foundation has already been laid and there was no need for him to spend as much time with the project as before.
Mr. Hyatt called for questions. There were none.
 - f. ACTION: EXECUTIVE SESSION: Executive Director Evaluation.
It was motioned by Dr. Pendergrass to begin the Executive Session to discuss the evaluation process. It was seconded by Mr. Summers and the Ad Hoc meeting was closed at 3:19pm.
 - g. ACTION: RECONVENE TO OPEN SESSION:
The Ad Hoc meeting was motioned to reconvene by Mr. Summers and seconded by Mr. Diehl. The Ad Hoc meeting was reconvened at 4:12pm.
 - h. DISCUSSION: Review of Executive Director Evaluation Results
Mr. Summers mentioned an email was sent to Mr. Bowman with their decision for the evaluation process. There would be another meeting for this process but the date was not set.
- VI. Superintendent discussions regarding REC-specific topics – there was no discussion upon reconvening.

VII. Next Board Meeting
This was not discussed following the reconvening.

VIII. ACTION: Approval to Adjourn.
Mr. Summers motioned to adjourn and Mr. Diehl seconded. The meeting adjourned at 4:14pm.

	<i>VP</i>	<i>8-25-23</i>
Board Member Signature	Title	Date Approved